

E Services Related to Booth Operation

E1	Transport Service	1. Transport, Load-in & Load-out Service		September 20
		2. Parcel Delivery Service during the Show		
E2	Rental Fixtures	1. Package Booth Service	Applicable	August 27
		2. Rental Fixtures	Applicable	August 27
		3. PC and Monitor Rental		September 20
E3	Infrastructure Services	1. Utility Booth		August 09
		2. Internet Connection		September 13
		3. Temporary Telephone Line Service		August 27
		4. Antenna Installation		September 13
		5. Water Supply, Drainage, Compressed Air and Gas		September 06
E4	Booth Management Services	1. Meeting Room (Rental)		October 04
		2. Reserving Accommodations	Applicable	August 20
		3. Food / Beverage Tickets		September 13
		4. Catering Service		September 27
		5. Bento (Lunch Box) Delivery Service	Applicable	September 27
		6. Reception Staff / Non-Technical Interpreter		September 13
		7. Booth Security Guard		September 20
		8. Booth Cleaning		September 20

In addition to the parcel delivery service, domestic cargo service is available as outlined below.

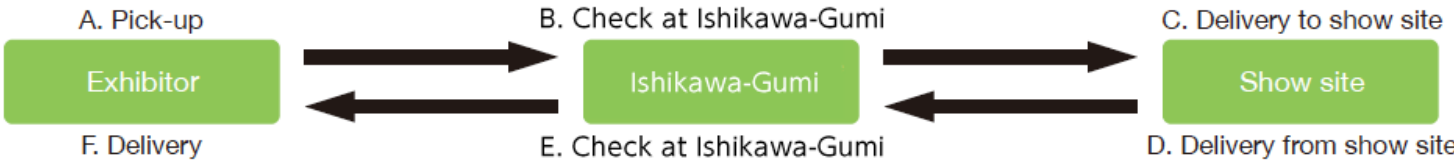
*For the parcel delivery service, see Section E-1.2.

*For information on carriers other than the two companies below, contact them yourself.

1.Ishikawa-Gumi Ltd.

Exhibitors who wish to use this service are required to submit the application for Transport, Load-in/Load-out Service <No.29> to Ishikawa-Gumi Ltd. by Friday, September 20.

Domestic Cargo System



Transport within Japan

Exhibitors requiring cargo collection services on-site and single-lot, small package delivery are requested to submit “Application for Transport within Japan, Load-in/Load-out Services” <No.33> to Ishikawa-Gumi, Ltd. by Friday, September 20. When you applied for single-lot, small package delivery service, please clearly indicate the exhibitor’s name, hall number and booth number on address labels as below and cargo receipts, and send a package(s) with address labels to Ishikawa-Gumi by Wednesday, October 4. “Small packages” are packages with maximum exterior dimensions (W + D + H) of 120cm and a maximum weight of 15kg.

CEATEC 2024

Booth Number	1 2 3 4
Exhibitors Name	〇〇〇〇Ltd.
Person in Chanrgе	Mr. Taro Yamada

Load-in / Load-out Services

Exhibitors requiring loading / unloading services on the show site, such as unloading exhibits from trucks, delivering them to exhibition booths, unpacking and re-packing, removal from the exhibition booth, and loading onto trucks must fill in the “Application for Transport within Japan, Load-in/Load-out Services” <No.33> and submit it to Ishikawa-Gumi, Ltd. by Friday, September 20.

Operation and forklift charges:

	Fee (including tax)
Worker / person	¥5,500 / hour
2.5-ton forklift	¥16,500 / 30 min.
5.0-ton forklift	Estimated based on contents of loading
Crane	Estimated based on contents of loading

(日本語)

Yamato Transport/JITBOX Charter Service

Contact the person in charge below if you wish to use this service.

Fees for Yamato Transport

1) Fees for standard delivery

[From Makuhari Messe. (Fees for delivery from the Kanto region)]

着払い運賃表



宅急便運賃表【温度帯:常温】

2024年4月1日改定

幕張メッセ発 (※宅急便を関東から全国に向けて着払いで発送する際の定額運賃です)

【税込】

発送先	北海道	北東北	南東北	関東	信越	北陸	中部	関西	中国	四国	九州	沖縄
常 温 着 払 い	北海道	青森 秋田 岩手	宮城 山形 福島	茨城 栃木 群馬 埼玉 千葉 神奈川 東京 山梨	新潟 長野	富山 石川 福井	静岡 愛知 三重 岐阜	大阪 京都 滋賀 奈良 和歌山 兵庫	岡山 広島 山口 鳥取 島根	香川 徳島 愛媛 高知	福岡 佐賀 長崎 熊本 大分 宮崎 鹿児島	沖縄
	サイズ	3辺計	重量									
	60	60cm まで	2kg まで	1,460円	1,060円	940円			1,060円	1,190円	1,460円	1,460円
	80	80cm まで	5kg まで	1,740円	1,350円	1,230円			1,350円	1,480円	1,740円	2,070円
	100	100cm まで	10kg まで	2,050円	1,650円	1,530円			1,650円	1,790円	2,050円	2,710円
	120	120cm まで	15kg まで	2,370円	1,970円	1,850円			1,970円	2,110円	2,370円	3,360円
	140	140cm まで	20kg まで	2,710円	2,310円	2,190円			2,310円	2,450円	2,710円	4,030円
	160	160cm まで	25kg まで	3,030円	2,630円	2,510円			2,630円	2,770円	3,030円	4,680円
	180	180cm まで	30kg まで	4,350円	3,730円	3,060円			3,730円	4,090円	4,350円	7,210円
	200	200cm まで		5,450円	4,500円	3,720円			4,500円	5,190円	5,450円	8,860円

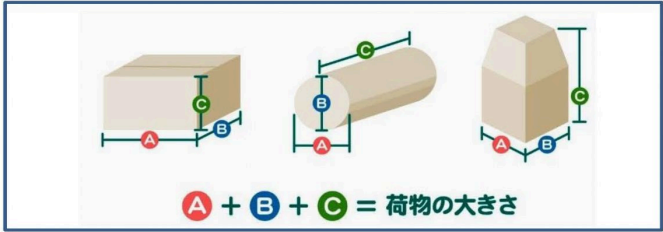
※荷物の大きさ(cm)は 縦・横・高さ の合計です。

※荷物の大きさは最大で200cmかつ30kg迄です。

※1辺の長さは170cmまで、

上下逆さまに出来ないなど 輸送状態に定めがあるお荷物は 底面1辺の長さが100cm迄です。

◆宅急便の補償金額(責任限度額)は30万円迄です。



Yamato Transport Co., Ltd. Person in charge: Kanazawa

1676-1 Kotehashi-cho, Hanamigawa-ku, Chiba-shi, Chiba Prefecture 262-0013

Tel: +81-43-259-9751 Fax: +81-43-216-0085

Fees for JITBOX Charter Service

This service transports your goods using roll box pallets. Your goods will be delivered from the pickup location to your booth at a specified time without the freight unpacked or transshipped. The service suits best for the delivery of furniture, products, fixtures, catalogs, equipment, and etc.

[Reservation is required]

External dimensions: 110 x 110 x 200 cm Internal dimensions: 104 x 104 x 170 cm Volume: 1.8 cubic meters Maximum load capacity: 500 kg [Fees for the delivery between Chiba prefecture and other areas (Unit: yen, tax included, one-way) *Per box]

Hokkaido		Tohoku		Kanto		Hokuriku・Shinetsu	
Eastern Hokkaido	50,200	Aomori	26,000	Ibaraki	13,000	Niigata	18,300
Northern Hokkaido	48,000	Akita	21,700	Tochigi	14,000	Nagano	17,100
Central Hokkaido	46,000	Iwate	21,700	Gunma	15,100	Toyama	21,600
Southern Hokkaido	44,800	Miyagi	17,500	Saitama	13,000	Ishikawa	21,800
		Yamagata	21,700	Chiba	13,000	Fukui	25,900
		Fukushima	16,300	Tokyo	13,000		
				Kanagawa	14,600		

				Yamanashi	14,600		
Chubu		Kansai		Chugoku ・ Shikoku		Kyushu	
Shizuoka	17,100	Shiga	23,800	Okayama	30,400	Fukuoka	36,000
Aichi	18,300	Kyoto	25,900	Hiroshima	30,800	Saga	40,000
Mie	21,700	Osaka	25,900	Yamaguchi	34,900	Nagasaki	43,700
Gifu	19,600	Hyogo	26,000	Tottori	30,600	Kumamoto	43,700
		Nara	22,100	Shimane	34,900	Oita	40,000
		Wakayama	25,900	Tokushima	35,300	Miyazaki	44,200
				Kagawa	35,000	Kagoshima	44,200
				Ehime	35,300	Okinawa	61,200
				Kochi	39,200		

* The service is unavailable for some remote islands.

Yamato Box Charter Co., Ltd.

Person in charge: Ochiai, Sakurai, Kigasawa

For questions, pickups, deliveries, etc., please check the [List of Offices] in the upper right corner of the Yamato Box Charter Co. website (<https://www.yamatobc.com/>) and contact the branch with jurisdiction. Contact Us: ybc-event@kuronekoyamato.co.jp

2. Parcel Delivery Service during the Show

Courier Service

① Sending belongings to the show site

Exhibitors who plan to send goods such as products and printed materials by courier are required to specify the delivery receipt date and time, and to state the following information on an invoice: Exhibition name, Booth number and Name of exhibitor. Please complete your shipment by **Friday, October 11**.

*Please cooperate with us in sending your items as soon as possible.

Baggage that arrives earlier than the requested delivery date will be pre-sorted by the courier company and stored by the courier company until the requested delivery date.

*During the move-in period, the parcels that have already been sorted in advance will be delivered first.

*Packages arriving on the desired delivery day will be sorted on site at Makuhari Messe before delivery begins, so there is a possibility that deliveries will be made around 5:00 p.m. at the latest. Please be aware of this in advance.

Exhibitors are not required to provide a Load-In Vehicle Sticker for goods delivered by courier.

2-1, Nakase, Mihama-ku, Chiba-shi, 261-0023, Chiba
Makuhari Messe, CEATEC 2024 XX Hall
Booth number: XXXX
Exhibitor name: XXXXXXXX
Contact: XXXXX
Contact person's mobile phone number: XXXXX

- * The Management Office will not receive parcels on behalf of exhibitors. Please specify the date and time when you will be at the booth to receive them.

② Shipping from the show site

A shipping counter will be set up at the site during the show. Bring your parcels to the counter and make arrangements. The Management Office will not be held responsible for loss or theft of your belongings left in the booth.

The delivery charge must be arranged to pay on delivery. Even if exhibitors have a special contract with the courier company, it cannot be used to send shipments from this counter.

*See also E-1 1 "Transport, Load-in & Load-out Service."

1. Package Booth Service

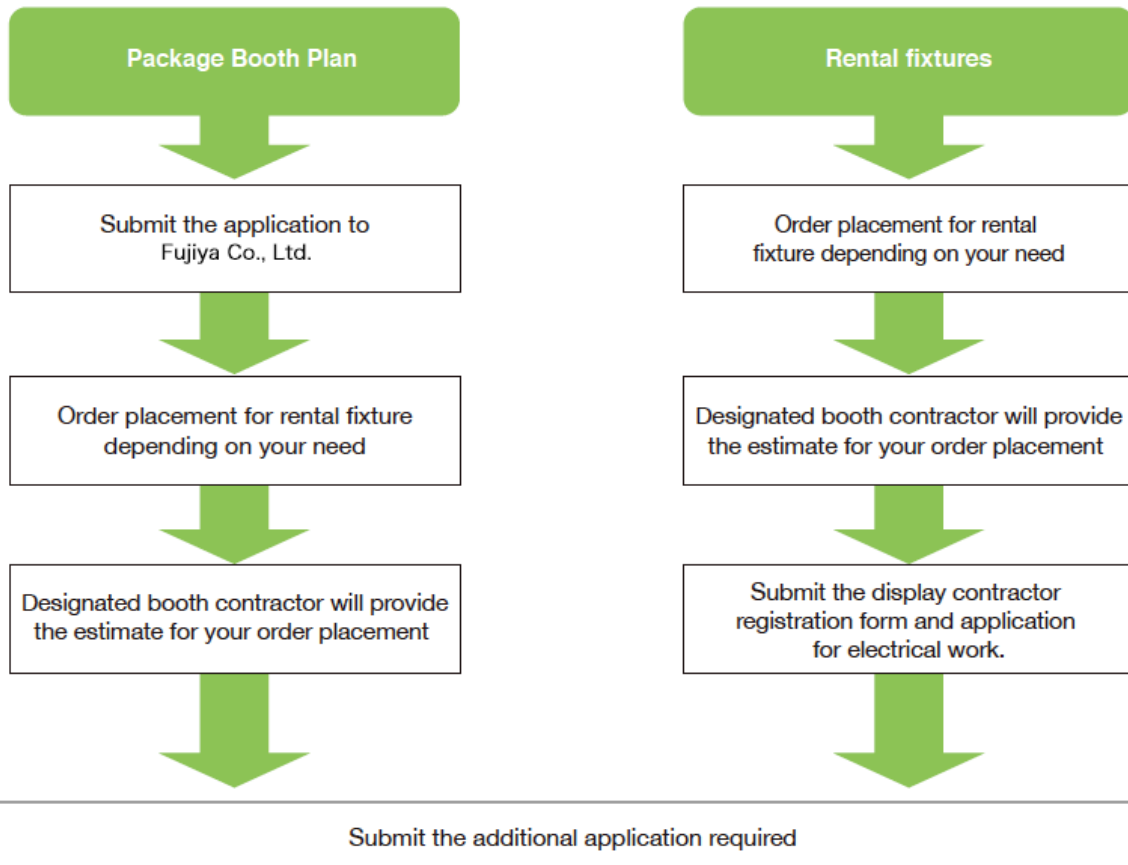
Applicable

Deadline **August 27**

The Management Office will make the following package displays and booth fittings available for exhibitors. To rent this equipment, fill in the **Application for Package Booth Service <No.20>** and submit it by **Tuesday, August 27** to Fujiya Co., Ltd.

- Content can be arranged after applying for the package plan; separate costs will be incurred for arrangements.

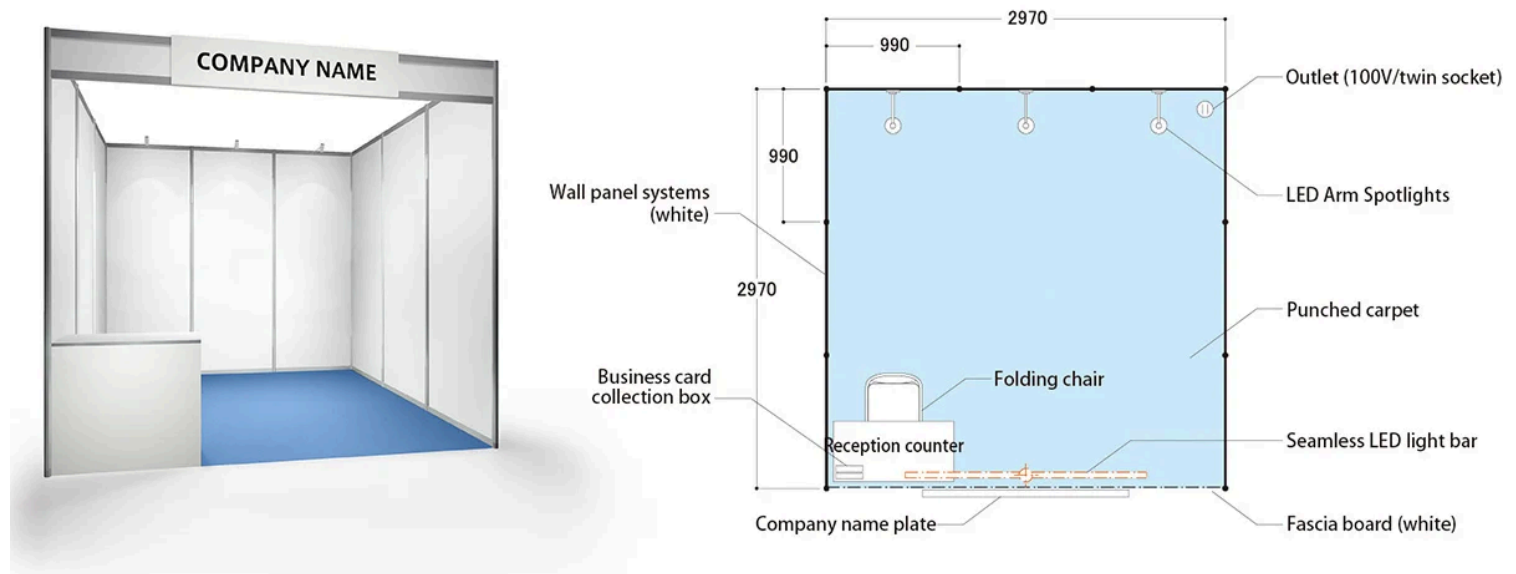
Flow of application



*Fujiya will submit the application for electrical work and the display contractor registration on behalf of exhibitors who apply for the package booth plan. The exhibitors do not need to apply the [Application for Electrical Power Supply <No.3>](#) and the [Display Contractor Registration Form <No.2>](#). * For the details about electric work, see [D-2 5](#).

basic plan A (1-Booth)

Price of the package: JPY110,000 (including tax)



Supplied Facilities

- Primary power source construction cost and electricity consumption fee per 1kW
- 9m² of needle punched carpet

- System wall panel (white): 1 set
 - Parapet (white): 1 set
 - A company name plate (W1800 x H300)
 - A reception counter (W900 × D450 × H940)
 - Folding chair: 1
 - Business card collection box: 1
 - LED seamless light: 1 (Total 21W)
 - LED armed spotlights: 3 (Total 45W)
 - Power outlet (100V/2 outlets): 1
- * If a booth is located at a corner, the default design will feature only a parapet without a wall panel system on the aisle side. However, if the exhibitor wishes to have a wall panel system installed on the aisle side, it can be installed without any extra cost. Please contact Fujiya Co., Ltd. (see below for a rep) for details.
 - * Company nameplate will use a black sans-serif font. If an exhibitor requests to use the corporate/organization logo for the nameplate, it can be done with extra fee; please consult Fujiya Co., Ltd. for details.
 - * If you want to use more electricity than the incidental amount, please apply for additional electricity using the 23. package display application form.

Basic Plan B (2 booth)

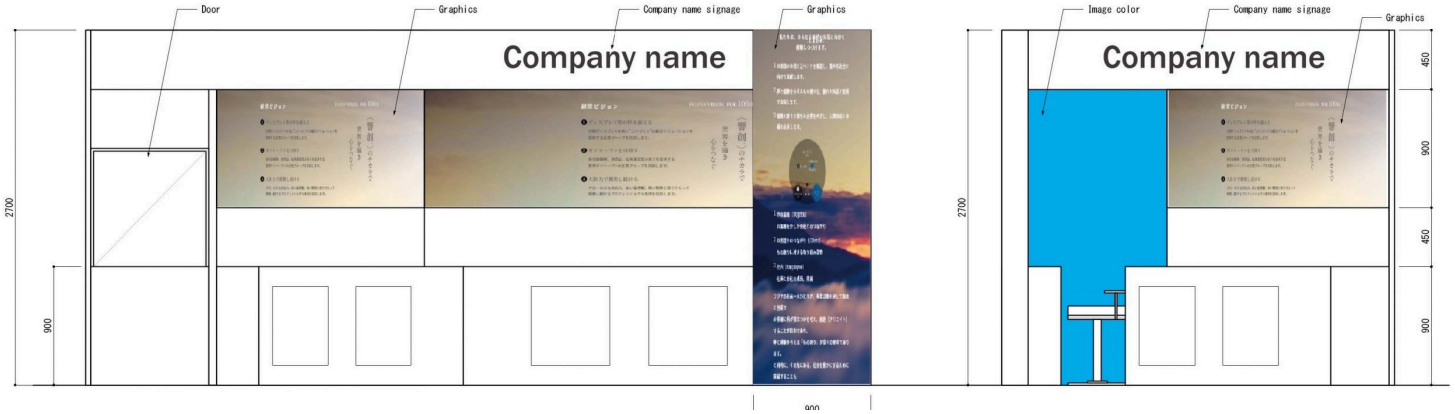
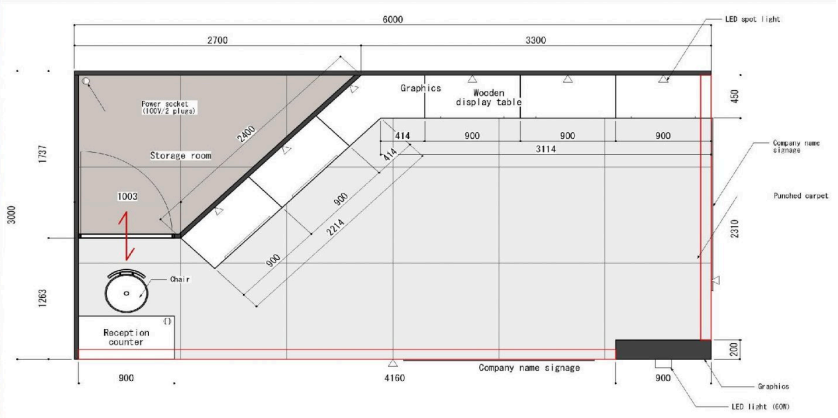
Price of the package: JPY220,000 (including tax)

Supplied Facilities

- Primary power source construction cost and electricity consumption fee per 1kW
 - 18m² of needle punched carpet System wall panel (white): 1 set
 - System wall panel (white): 1 set
 - Parapet (white): 1 set
 - A company name plate (W1800 x H300)
 - A reception counter (W900 × D450 × H940)
 - Folding chair: 1
 - Business card collection box: 1
 - LED seamless light: 2 (Total 42W)
 - LED armed spotlights: 6 (Total 90W)
 - Power outlet (100V/2 outlets): 1
- * If a booth is located at a corner, the default design will feature only a parapet without a wall panel system on the aisle side. However, if the exhibitor wishes to have a wall panel system installed on the aisle side, it can be installed without any extra cost. Please contact Fujiya Co., Ltd. (see below for a rep) for details.
 - * Company nameplate will use a black sans-serif font. If an exhibitor requests to use the corporate/organization logo for the nameplate, it can be done with extra fee; please consult Fujiya Co., Ltd. for details.
 - * If you want to use more electricity than the incidental amount, please apply for additional electricity using the 23. package display application form.

For Panel Display Special Plans A (2-Booth)

Price of the package: JPY1,100,000 (including tax)

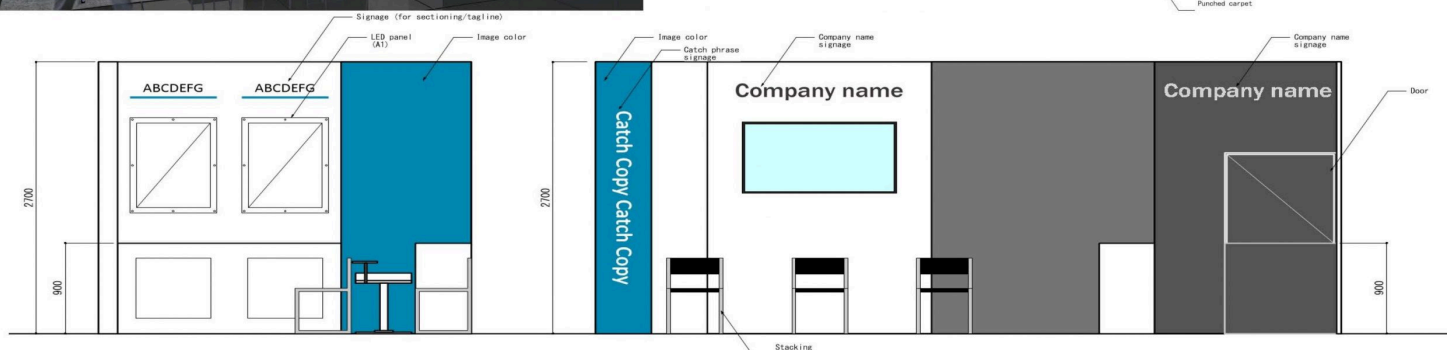
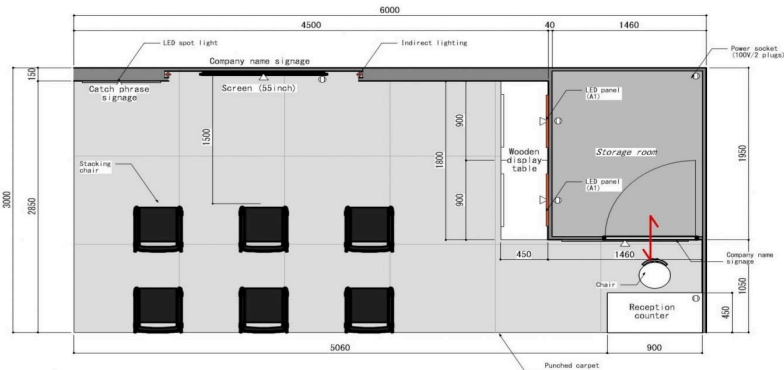


Supplied Facilities

- Primary power source construction cost and electricity consumption fee per 2kW
 - 18m² of needle punched carpet
 - Woodworking display stands (each W900 × D450 × H900): 6
 - 8m² of graphic image (printout)
 - Company name signs (Cutting Sticker): 2 locations
 - A reception counter and chair: 1 set
 - LED spotlights: 8 (Total 120W)
 - LED floodlight (60W): 1 (Total 60W)
 - Power outlets (100V/2 outlets): 2
- * If you wish to apply, please contact Fujiya Corporation by e-mail.
 - * If you want to use more electricity than the incidental amount, please apply for additional electricity using the 23. package display application form.
 - * If you need to make drawings for layout changes, etc., there will be an additional charge.

For Presentation Special Plans B (2-Booth)

Price of the package: JPY1,100,000 (including tax)



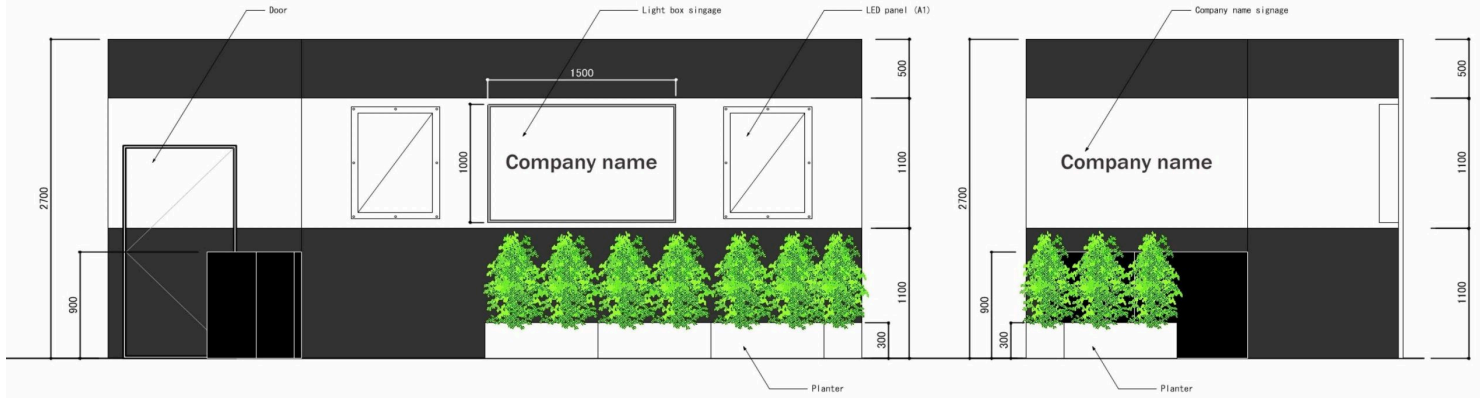
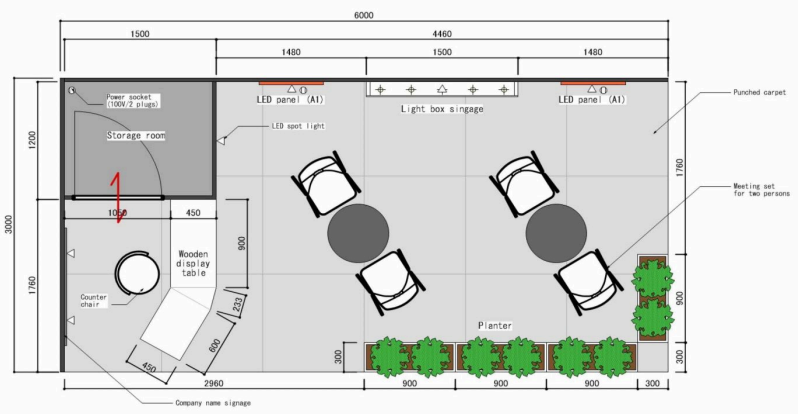
Supplied Facilities

- Primary power source construction cost and electricity consumption fee per 2kW
- 18m² of needle punched carpet
- Woodworking display stands W900 × D450 × H900(H900): 2
- LED panel (A1 size): 2
- Company name signs (Cutting Sticker): 2 locations
- Tagline, slogan, or catchphrase: 1 location
- 55" monitor
- Player: 1
- A reception counter and chair: 1 set
- Stacking chairs: 6
- LED spotlights: 5 (Total 75W)
- Indirect lighting: 1 set
- Power outlets (100V/2 outlets): 2

- * If you wish to apply, please contact Fujiya Corporation by e-mail.
- * If you want to use more electricity than the incidental amount, please apply for additional electricity using the 23. package display application form.
- * If you need to make drawings for layout changes, etc., there will be an additional charge.

For Business Talks Special Plans C (2-Booth)

Price of the package: JPY1,100,000 (including tax)



Supplied Facilities

- Primary power source construction cost and electricity consumption fee per 2kW
 - 18m² of needle punched carpet
 - Woodworking reception counter : 1
 - LED panel (A1 size): 2 (Total 84W)
 - Internally illuminated signage: 1 (Total 90W)
 - Company name sign: 1 location
 - Counter highchair: 1
 - Biz talk table & chair set for two: 2 sets
 - Planter boxes: 4
 - LED spotlights: 6 (Total 90W)
 - Lighting for internally illuminated signage: 1 set (Total 65W)
 - Power outlets (100V/2 outlets): 3
- * If you wish to apply, please contact Fujiya Corporation by e-mail.
- * If you want to use more electricity than the incidental amount, please apply for additional electricity using the 23. package display application form.
- * If you need to make drawings for layout changes, etc., there will be an additional charge.

Color sample

Please select the color of the floor carpet from "E2.2 Rental Fixtures (55 Reusable Carpets)".

Package plans can be tailored and other arrangements are available. Feel free to ask us.

Fujiya Co., Ltd.

Person in charge: Tamagawa, Inoue

3F Toyosu Prime Square, 5-6-36, Toyosu, Koto-ku, Tokyo 135-0061

Tel: +81-3-3532-8057

E-mail: ceatec@fujiya-net.co.jp

2. Rental Fixtures

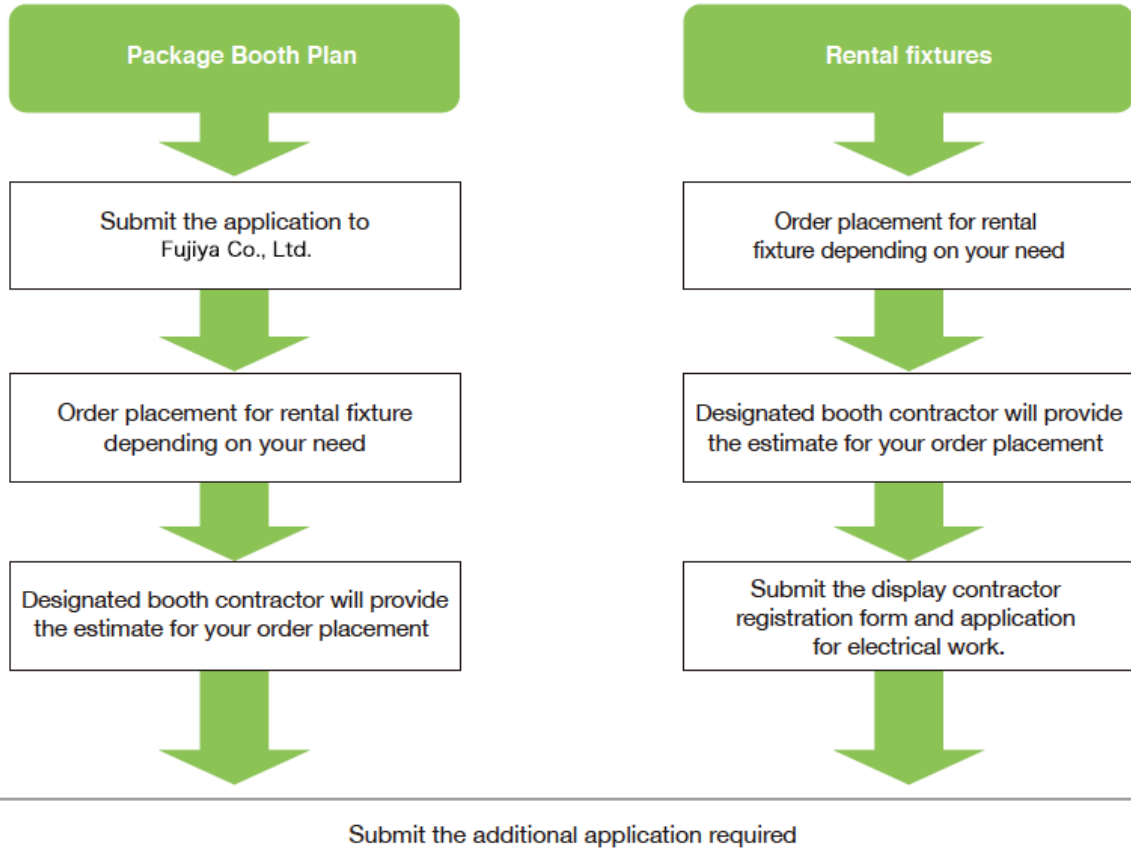
Applicable

Deadline **August 27**

Standard package booths are assembled based on each exhibitor's selection of components from the following Standard List of Optional Fixtures/Furniture. In addition, video equipment, lighting equipment, and infection control items are also available among the supplies.

(*Prices include tax) To rent this equipment, fill in the **Application for Rental Fixtures <No.21>** and submit it by **Tuesday, August 27** to Fujiya Co., Ltd.

Flow of application



Rental Fixtures

1 Display Stand  W990×D495 A: H=500 B: H=700 C: H=900 ¥16,445	2 Display Stand  W990×D700 A: H=500 B: H=700 C: H=900 ¥18,975	3 Display Stand  W990×D990 A: H=500 B: H=700 C: H=900 ¥25,300	4 Sliding Door for Display Stand  W990 A: H=500 B: H=700 C: H=900 ¥5,060
5 Parapet  H300 1m ¥5,060	6 Wall Panel System  W990 × H2700 ¥12,650	7 Door  W990 × H2700 Lockable ¥31,650	8 Accordion Door  W990 × H2700 Lockable ¥25,300
9 Shelf  W950 × D300 ¥5,060	10 Wire Mesh Panel  Width & height: 900 mm ¥11,385	11 Grid Stand  W400 × D400 × H1600 ¥16,445	12 Company Nameplate  W1800 × H300 Sans-serif font, in black ¥11,000
13 Logo on Company Nameplate  ❖Please send in outlined Adobe Illustrator data to Fujiya Co., Ltd. by Friday, September 16. ¥8,800	14 Hooks for Wire Mesh  100 ¥317	15 Chain Hooks  2 hooks in a package; Chain length: 1 meter ¥759	16 Hook and Loop  Set of four ❖Useful for attaching panels and posters to the wall panel system. ¥550
17 Reception Counter  Equipped with a shelf A: W900×D450×H800 ¥6,600	18 Unit Counter  Equipped with a shelf A: W1800 × D700 × H800	19 Folding Chair 	20 Bar Stool  A: W400 × D450 × H580 × SH430 B: W400 × D450 × H650 × SH500 C: W400 × D450 × H750 × SH600 D: W400 × D450 × H850 × SH700

B: W900×D450×H940	¥7,480	B: W1800 × D700 × H940	¥17,600 each	W420×D420×H780×SH430	¥704	D: W400 × D450 × H850 × SH700	¥3,520 each
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- Notes:
- ❖ All prices include consumption tax.
 - ❖ When applying for equipment with model variations, please specify the height, color, etc. (A-D) in the space provided on the application form. (Example: 4-A)

21 Conference Table

A: W1800 × D600 × H730 ¥3,520
 B: W1500 × D600 × H730 ¥3,520
 C: W1200 × D600 × H730 ¥2,640

22 Table

A: W800 × D450 × H650 ¥2,200
 B: W600 × D600 × H650 ¥2,200
 C: φ750 × H700 ¥6,600

23 Cafe Set

Table: φ600 × H650 (x1)
 Chairs: W520 × D510 × H785 × SH440 (x4)
 A: White B: Navy
 ¥18,480

24 Lounge Furniture Set

Table: W800 × D500 × H600 (x1)
 Chairs: W460 × D620 × H670 × SH400 (x4)
 ¥27,720

25 Multipurpose Box

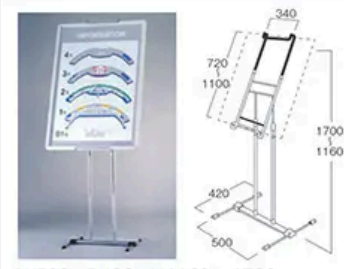
Equipped with shelf, lockable
 W900×D600×H740 ¥6,600

26 Island Showcase

Ext. Dimensions: W1500 × D600 × H920
 Int. Dimensions: W1450 × D530 × H290
 Illuminating, lockable
 ♦Power supply work is separate. ¥26,400

27 Brochure Stand

A: Floor standing type (A4, 12 shelves)
 W250 × D550 × H1700 ¥6,160
 B: Tabletop type (A4, 3 shelves)
 W230 × D200 × H415 ¥1,760

28 Panel Stand

W500×D420×H1160~1700
 Panel thickness: for 25mm
 ♦Panel not included ¥4,400

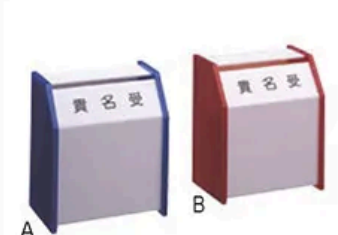
29 Sign Stand

Panel mounting surface
 250 mm dimension
 ※Panel not included
 ※Use adhesive tape to
 attach the panel
 ※Adjustable panel angle

250 mm²×H900~1700 ¥2,640

30 Business Card Collection Box

W200 × D135 × H95 ¥4,400

31 Business Card Collection Box

W115 × D70 × H130
 A: Blue B: Red ¥1,650

32 Steel Shelf

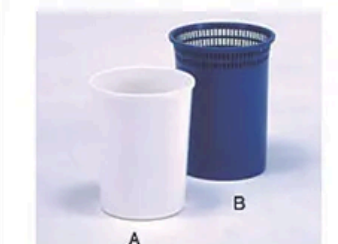
W900 × D450 × H1800 ¥7,040

33 Wardrobe Hanger

W950 × D450 × H950~1700
 Supplied with 10 hangers ¥3,960

34 Refrigerator

A: 170L
 W525×D455×H580~630×H1360~1445
 Power consumption: 150 W ¥22,000
 B: 100~106L
 W41~475×D500~560×H1100~1200
 Power consumption: 100 W ¥17,600
 C: 70~74L
 W405~440×D430~520×H790~840
 Power consumption: 70 W ¥13,200
 ♦The model may differ from the photo.
 ♦Power supply work is separate.

35 Trash Bin

φ240 × H290
 A: White B: Blue ¥704

36 White Cloth

W2200×H1000 (X1) ¥1,320

37 Fire Extinguisher**38 Plants**

A: Large H1700 ¥3,850
 B: Medium H700 ¥2,750
 C: Small H300 ¥1,320

39 Air Purifier

W350 × D200 × H500
 Power Consumption: 43 W

40 Air Circulator

W290 × D190 × H310
 Power Consumption: 33 W

Size 10	¥4,400	D: Flowerpot H300	¥1,320	※The model may differ from the photo.	¥11,000	※The model may differ from the photo.	¥4,400
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Notes:
 ❖ All prices include consumption tax.
 ❖ When applying for equipment with model variations, please specify the height, color, etc. (A-D) in the space provided on the application form. (Example: 4-A)

<div>41</div> <div>Auto Disinfectant Dispenser</div> <div></div> <div>W90×D120×H195 Power source: 4 AA alkaline batteries (factory-installed), Tank capacity: 320ml ※Only for alcohol disinfectant solution ※Alcohol solution not included</div> <div>¥5,280</div>	<div>42</div> <div>Bottled Disinfectant Stand</div> <div></div> <div>Foot Pedal Type W300×D300×H1015 Accommodates bottles between 90 to 245 mm in height ※Alcohol solution and bottle not included</div> <div>¥6,600</div>	<div>43</div> <div>Digital Non-Contact Thermometer</div> <div></div> <div>W80×D40×H140 Power source: 2 AAA alkaline batteries (factory-installed); Reading distance: 1 cm to 5 cm away from the subject; Measurement speed: 1 sec. ❖ This is not a medical thermometer.</div> <div>¥3,520</div>	<div>44</div> <div>Transparent Desktop Partition</div> <div></div> <div>W620 x D280 x H765 x T25 Opening: W570×H150 Board surface: Transparent acrylic panel</div> <div>¥6,160</div>
<div>45</div> <div>Transparent Desktop Partition</div> <div></div> <div>W910 x D280 x H765 x T25 Opening: W860 x H150 Board surface: Transparent acrylic panel</div> <div>¥8,360</div>	<div>46</div> <div>Clear Vinyl Sheet</div> <div></div> <div>Sold by the meter, Thickness: 0.2 mm, Width: 1830 mm. Altron(R) sheet featuring anti-static and fire-retardant performance. We ask that installation be done by the customer.</div> <div>¥2,200</div>	<div>47</div> <div>Monitor</div> <div></div> <div>Supplied with desktop stand A: 42-inch ¥77,000 B: 32-inch ¥55,000 C: 24-inch ¥27,500 ❖ Power work is not included. ❖ Please consult for wall-mounted installation.</div>	<div>48</div> <div>Description Panel</div> <div></div> <div>Please send in the outlined Adobe Illustrator data to Fujiya Co. by Friday, September 16, 2022. A0 (W841 × H1189) ¥28,600 A1 (W594 × H841) ¥17,050 A2 (W420 × H594) ¥11,550 ※Specifications: Dry-mount + aluminum frame</div>
<div>49</div> <div>LED Arm Spotlight</div> <div></div> <div>Power consumption: 15W Daylight color</div> <div>¥5,500</div>	<div>50</div> <div>LED Spotlight</div> <div></div> <div>Power consumption: 15W Daylight color</div> <div>¥5,170</div>	<div>51</div> <div>Seamless LED Light Bar</div> <div></div> <div>Power consumption: 21W</div> <div>¥5,720</div>	<div>52</div> <div>LED Floodlight</div> <div></div> <div>Power consumption: 60W Neutral color</div> <div>¥13,200</div>
<div>53</div> <div>Power Outlet</div> <div></div> <div>100V, 2 outlets ※Additional fee will be charged if grounding is required</div> <div>¥4,400</div>	<div>54</div> <div>Color Variations of Wall Paneling System</div> <div><div>Light GrayCharcoal GrayNavy BlueBlueRedYellowGreen</div><div></div><div>W990 × H2700 (one sided)</div><div>¥12,650</div></div>		
<div>55</div> <div>Recyclable Carpets</div> <div><div>MSD-38MSD-09MSD-25MSD-90MSD-53MSD-70</div><div></div></div>			

¥29,095

¥29,095

- The amount listed is for the entire 4 days.
- All rates include consumption tax.
- The actual lighting fixtures may differ slightly from the pictures shown.
- When providing equipment which has various types, indicate the type (A to D) such as height and color in the Applications. (ex. 4-A)

We offer various other rental fixtures; visit the following website for details.

Fujiya Co., Ltd.

Person in charge: Tamagawa, Inoue

3F Toyosu Prime Square, 5-6-36, Toyosu, Koto-ku, Tokyo 135-0061

Tel: +81-3-3532-8057

E-mail : ceatec@fujiya-net.co.jp

Exhibitors who require PC rental, are requested to submit the **Application for PC and Monitor Rental<No.30>** to Kissei Comtec by **Friday, September 20**. Due to a rush of applications for PC rentals immediately before the show, we may not be able to meet all requests. Please submit your application as early as possible.

Dates

Delivery: 10:00 a.m. – Noon on October 14 (Mon)
Pick-up: After the end of the exhibition on October 18 (Fri)

- Please note that the picking-up service is done in order, so you may need to wait.
- Separate fee estimates will be provided for exhibitors requiring a rental PC(s) delivery at a time other than that specified above.

Rental Fees

- The following rental prices are special prices effective during the show (incl. delivery and tax). Unpacking, setup and re-packing are not included.
- Rental users are requested to keep the packing materials during the exhibition.
- Optional paid services are available, including network cable-laying and setup inside booths, unpacking and setting up fittings, and taking down and repacking fittings. Contact the Kissei Comtec Sales Dept. for more details.
- In addition to the below, PCs, peripheral equipment, network equipment and other equipment are available for rent during the show.
- In case of cancellation after application, the actual cost incurred will be charged.
- Rental users are requested to keep the packing materials during the exhibition.
- Kissei Comtec Co., Ltd. will send its specific estimate and order forms after receiving this application. Fill out and mail the forms to Kissei Comtec Co., Ltd.

We offer for rent computers (desktops, laptops, tablets), optionally with pre-installed software (productivity, security), monitors, printers, and other peripherals.

*1: All prices include Japanese consumption tax.

①IT Equipment Rental Packages

No.	Presentation Packagees	Price *1	Operating System	Notes
1	Dynabook BJ65 A6BJFSF8PD11	¥18,920	Windows 10 64-bit	MS Office 2021 Standard, including PowerPoint presentation application, is installed on these PCs. Please contact the person in charge if there is a preference for Office 2016 or 2019.
2	DELL OptiPlex 3070SFF (monitor not included)	¥19,470	Windows 10 64-bit	

No.	Security Packages	Price *1	Operating System	Notes
3	Dynabook BJ65 A6BJFSF8PD11	¥17,050	Windows 10 Pro 64-bit	Anti-virus software is installed on these PCs along with Windows updates to provide enhanced security.
4	DELL OptiPlex 3070SFF (monitor not included)	¥17,600	Windows 10 PRO 64-bit	

No.	All-in-one Packages	Price *1	Operating System	Notes
5	Dynabook BJ65 A6BJFSF8PD11	¥23,870	Windows 10 Pro 64-bit	MS Office 2021 Standard and antivirus software are installed on these PCs. The Windows OS can be updated. Please contact the person in there is a preference for Office 2016 or 2019.
6	DELL OptiPlex 3070SFF (monitor not included)	¥24,420	Windows 10 Pro 64-bit	

- Desktop PCs do not have Wi-Fi connectivity.

②Notebook and Tablet PCs

No.	Product	Price *1	Memory	CPU	Graphics Card, VRAM, Video Ports	Optical Drive	Operating System
7	DELL Precision7700 (3840×2160)	¥31,350	32GB	Corei9-12950HX 2.3G	NVIDIA Geforce GTX 3080 Ti HDMI	N/A	Win10-Pro 64bit or Win11-Pro 64bit
8	ASUS TUF Gaming F15 FX506LU (1920×1080)	¥20,350	16GB	Core i7-10870H 2.2G	NVIDIA GeForce GTX 1660 Ti HDMI	N/A	Win 10 Pro 64-bit or Win 11 Pro 64-bit
9	mouse MB-K670X-KSCT (1920×1080)	¥17,050	16GB	Core i7-6700HQ 2.6G	NVIDIA GeForce GTX 950M VGA, HDMI	DVD Super Multi	Win 10 Pro 64-bit
10	Dynabook BJ65 A6BJFSF8PD11 (1920×1080)	¥12,650	8GB	Core i5-10210U 1.6G	Intel UHD Graphics HDMI	DVD Super Multi	Win 10 Pro 64-bit or Win 11 Pro 64-bit
11	Microsoft Surface Pro7+ (2736×1824) with keyboard and mouse	¥16,170	8GB	Core i5-1135G7 2.4G	Intel Iris Xe Graphics (USB-C, requires adapter)	N/A	Win 10 Pro 64-bit or Win 11 Pro 64-bit
12	DELL Latitude (English version) (1920×1080)	¥12,100	8GB	Core i5-6200U 2.5G	Intel HD VGA, HDMI	DVD Super Multi	Win 10 Pro 64-bit (English) or Win 11 Pro 64-bit (English)
13	Apple MacBook Pro MK1A3J/A M1 Max (3456×2234)	¥27,610	32GB	M1 Max	Thunderbolt 4 (USB-TypeC)×3 ・ HDMI	N/A	MAC OS 14

* Note: Theft of notebook PCs at exhibition halls is becoming common, so we recommend that you attach security cables and place PCs in locked storage overnight during the exhibition.

③Desktop PC

No.	Product	Price *1	Memory	CPU	Graphics Card, VRAM, Video Ports	Optical Drive	Operating System
14	DELL OptiPlex 3050SFF	¥14,300	16GB	Core i7-7700 3.6G	Intel HD HDMI, VGA, DisplayPort	DVD Super Multi	Win 10 Pro 64-bit
15	DELL OptiPlex 3070SFF	¥13,200	8GB	Core i5-9500 3.0G	Intel HD VGA, HDMI, DisplayPort	DVD Super Multi	Win 10 Pro 64-bit or Win 11 Pro 64-bit
16	DELL OptiPlex 3070SFF (English version)	¥13,200	8GB	Corei5-9500 3.0G	Intel HD VGA, DisplayPort ×2	DVD Super Multi	Win 10 Pro 64-bit (English) or Win 11 Pro 64-bit (English)

* Do not have Wi-Fi connectivity.

④Rental Software (Microsoft Office & Security)

No.	Product	Price *1	Remarks
17	MS Office2016/2019 or 2021 Professional Plus	¥6,270	Japanese or English version (Windows only, installation fee not included)
18	MS Office2016/2019 or 2021 Standard	¥4,620	
19	ESET Endpoint Antivirus	¥550	Japanese or English version (Windows or Mac, installation fee not included)
20	Windows Update Fee	¥2,200	Critical updates only
21	MacUpdate Fee	¥2,200	Updated to the latest operating system
22	Software Installation Fee	¥2,200	Payable for each application per PC
23	Application Installation Fee	From ¥2,200	Initial installation of commercial or free software
24	Data Erasure Software, Installation version by NextErase	¥550	Required for each PC

* 2: Since data erasure using Flash Erase takes 2 hours or more (approx. 3-9 minutes/1GB), we recommend that you take the PC with you after the exhibition.

⑤LCD Monitors

No.	Product	Price *1	Remarks
25	27" I-O DATA LCD-MQ271XDB-A Wide LCD Display or similar	¥11,220	FHD 27" (2560 × 1440); HDMI, DisplayPort, etc.
26	24" iiyama E2483HS-B1 ProLite Wide LCD Display or similar	¥9,680	FHD 24" (1920 × 1080); VGA, HDMI, etc.
27	21.5" iiyama E2282HS-GB1 ProLite Wide LCD Display or similar	¥9,130	FHD 21.5" (1920 × 1080), VGA, DVI, etc.
28	Wall mounting bracket for 15" to 24" LCD monitors (VESA compliant)	¥1,430	¥2,000 is charged for removing a monitor from its stand.

* 2: Since data erasure using Flash Erase takes 2 hours or more (approx. 3-9 minutes/1GB), we recommend that you take the PC with you after the exhibition.

⑥Multitouch LCD Monitor

No.	Product	Price *1	Rmarks
29	23" Eizo FlexScan Multitouch LCD Monitor T2381W_B	¥16,060	FHD 23.0"(1920 × 1080)

⑦iPad/iPhone

No.	Product	Price *1	Remarks
30	Apple 12.9" iPad Pro MTEL2J/A Wi-Fi 64GB Space Gray	¥13,750	Wi-Fi only model [IEEE 802.11a/b/g/n/ac]
31	Apple iPad Autumn 2021 Model MK2L3J/A Wi-Fi 64GB Silver	¥8,800	Wi-Fi only model [IEEE 802.11a/b/g/n/ac]
32	Apple iPhone 12 64GB Silver SIM-free model*3	¥16,170	Wi-Fi & SIM-free model [IEEE 802.11a/b/g/n/ac]
33	Apple iPhone XR 64GB White SIM-free model*3	¥12,210	Wi-Fi & SIM-free model [IEEE 802.11a/b/g/n/ac]

* 3: SIM card is not included. Please inquire if you require one.

⑧Printers *4

No.	Product	Price *1	Remarks
34	Color Inkjet: CANON TR153 (USB/Wi-Fi)	¥10,890	Inkjet printer for A4-size paper (inks included)
35	Color Inkjet: CANON PIXUS TS6030 (USB/NIC)	¥12,980	
36	CB/W Laser: CANON Satera LBP321 (USB/NIC)	¥34,870	B/W laser printer for A4-size paper (toner included)

* 4: Paper not included

⑨Network Devices

No.	Product	Price *1	Remarks
37	Hub: BUFFALO LSW6-GT-8NS	¥4,510	10/100/1000M 8-port switching hub with loop detection/prevention
38	Hub: BUFFALO LSW5-GT-16NSR	¥5,940	10/100/1000M 16-port switching hub
39	Router: YAMAHA NVR510	¥8,910	FTTH-compatible high-speed broadband router

⑩Other Devices & Peripherals

No.	Product	Price *1	Remarks
40	Elecom AD-DPHBK DisplayPort to HDMI Adapter	¥4,290	DisplayPort (male) to HDMI (Type A-female), cable length: 0.15m
41	Elecom AD-DPDBK DisplayPort to DVI Adapter	¥4,290	DisplayPort (male) to DVI-D (female), cable length: 0.15m

No.	Product	Price *1	Remarks
42	Elecom AD-MDPHDMIWH Mini DisplayPort to HDMI Adapter	¥4,290	Mini DisplayPort (male) to HDMI (Type A-female), cable length: 0.15m
43	Elecom AD-MDPVGAWH Mini DisplayPort to VGA Adapter	¥4,290	Mini DisplayPort (male) to D-Sub 15-pin (female), cable length: 0.15m
44	Lightning-Digital AV adapter for Apple iPad (HDMI connection)	¥5,720	Compatible with: iPhone 5, iPod touch (5th generation), iPad (4th generation), iPad mini or later
45	Lightning to VGA Adapter for Apple iPad	¥5,720	Compatible with: iPhone 5, iPod touch (5th generation), iPad (4th generation), iPad mini or later
46	Security Cable	¥4,950	Key-operated lock. Please take care not to lose the key.
47	e-security (suction cup mounting parts)	¥4,290	Convenient for securing equipment that have a security slot. Requires separate security cable.
48	Anti-theft Buzzer Chaser EX Mini-tag Curl	¥4,950	Security buzzer sounds when tag is pulled out (unauthorized removal).

⑪Services

No.	Product	Price *1	Remarks
49	Network wiring, configuration work, etc.	Ask	Booth network wiring, network setup, etc.
50	Unpacking and installation, dismantling work	Ask	Unpacking, installation, dismantling and removal of equipment

Aforementioned rental fee is a special rate during the exhibition (includes shipping costs and tax). This rate does not include labor fee for unpacking, installation, and packaging.

During the exhibition, each exhibitor is responsible for storing their own packing materials.

A wide selection of equipment and devices including PC, peripheral equipment, networking devices and more, is also available.

Please consult our rep for details on rental PC, including the rental duration, cost, and how to return the PC, etc.

Contact

Kissei Comtec Co., Ltd. Person in charge: Baba, Fujii

Otsuka S&S Bldg. 3-32-1, Minami-Otsuka, Toshima-ku, Tokyo 170-0005

Tel: +81-3-6709-2440 Fax: +81-3-5979-6335 E-mail: ceatec@network.kcrent.jp

1. Utility Booth

Exhibitors are not permitted to setup spaces for cargo, materials or rest area in the aisles outside of the booth area. If an exhibitor requires storage, waiting room or business meeting space outside of the exhibition booth area, they should apply for a utility space offered by the Management Office. Requested users shall fill out the required fields on the **Application for Exhibitor's Utility Spaces <No.16>** and submit the form to Japan Electronics Show Association (JESA) by **Friday, August 9**.

Installation Location

The location of the utility booths will be determined by the CEATEC Organizing Committee. The location of the utility booth will be announced by e-mail in mid-September.

Utility Booth Usage Period

Between 9:00 am, October 13 (Sun) – 7:00 pm, October 18 (Fri)

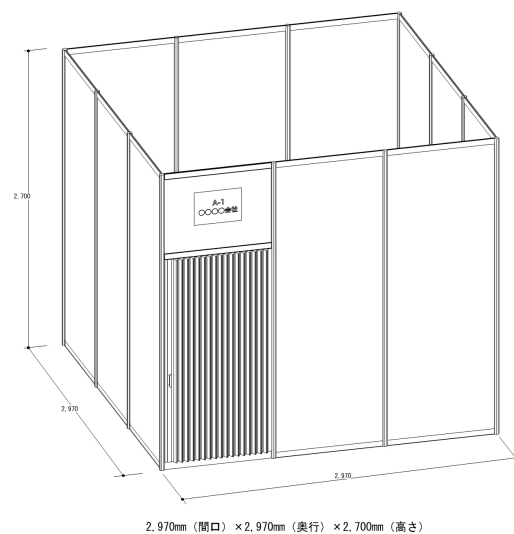
Specifications and Rate

1 Booth dimensions: Opening area 3 m wide x 3 m deep
(installation allowed up to 2.7 m high)

Opening space: 3,000 mm

Depth: 3,000 mm

JPY 264,000/space (Incl. consumption tax)



Included Fixtures

- Fixtures and fittings Power outlet (1 outlet)
 - LED seamless light
 - Accordion door (with lock)
 - Company name plate
- * Electricity capacity up to 1kW
- * If you need equipment other than the above, please apply separately for rental equipment (E-2 2. Rental Equipment) and indicate "Delivery to Utility Space" in the remarks column. Also,

Key Lending

Keys to utility booths will be available for loan from October 13 (Sun.). Exhibitors are requested to bring their business cards and visit the secretariat in the exhibition hall. Exhibitors are requested to return the keys to the office by 19:00 on October 18 (Fri.). Please note that if you lose your key, you will be charged 5,500 yen (including consumption tax).

- Applying for Internet Connection
Exhibitors who require Internet access in their booths are requested to apply via the web by September 13 (Fri.).
- How to Apply
Access the application site using from the URL below.

URL: <https://entry.mice-net.jp/ex/440/reg>

*When applying for multiple exhibition booths, please create separate accounts for each. *Account IDs are automatically numbered by the system. You will be informed by email after registration.
*Multiple IDs can be created with the same email address/password. Our service uses the best-effort service provided by telecommunications carriers/providers. Therefore, we cannot guarantee the connection speed or compensate for any line/provider failure.

No.	Type	Rate (incl.tax)	Note
1	MICE-NET Shared Connection 100Mbps (Dynamic IP address)	¥88,000/one line	<div>This service includes the wiring up to the exhibitor's booth, a terminating device with seven LAN ports, and the provider charge. Expenses for wiring after the terminating device and the connection and setting of devices are not included.</div> <ul style="list-style-type: none">The private IP address will be given automatically by DHCP.
2	MICE-NET Shared Connection 100Mbps (One Global IP address)	¥99,000/one line	<ul style="list-style-type: none">Please apply in advance to disclose the address of a terminal in your booth on the Internet.This service includes the wiring up to the exhibitor's booth, a terminating device with seven LAN ports, and the provider charge. Expenses for wiring after the terminating device and the connection and setting of devices are not included.The global IP addresses can be set at the same number of terminals. Prepare a router separately for a private IP address.A notice on the IP addresses will be sent at least one week before the exhibition starts.
3	MICE-NET Shared Connection 100Mbps (5 Global IP addresses)	¥121,000/one line	
4	MICE-NET Shared Connection 100Mbps (13 Global IP addresses)	¥176,000/one line	
5	MICE-NET Shared Connection + 1 wireless access point installed	¥143,000/ installed unit	<ul style="list-style-type: none">MICE-NET Shared Connection100M and one wireless LAN access point are installed.The access point is installed at the same location where the Internet connection is installed.This service is recommended to be used in an area of 9㎡ to 36㎡ and with about 20 terminals.We will install an 8-port HUB (7 free LAN ports) and a wireless access point at your desired location.Each terminal will be assigned a private IP address by DHCP function.Please prepare 2 power outlets for the HUB and the access point.For wired use, please bring your own LAN cable from the HUB to the terminal.Wireless LAN Information SSID and access key (WPA2-AES) will be provided after registration.Communication standard IEEE802.11a/ac (5GHz band) Communication between wireless terminals AvailableThe communication standard provided is IEEE802.11a (5GHz band).Therefore, terminals that support only IEEE802.11b/g (2.4GHz band) standards cannot connect to this service.Please note that the service cannot be connected from a terminal that only supports the IEEE802.11b/g (2.4GHz band) standard. Please be aware of this.SSID and access key will be issued after application.Wiring work in the booth and PC connection settings are not included.Please contact Kissei Comtec separately for details.

Notes

- This service depends on the best-effort connection offered by the communication carrier and the provider. For this reason, the Management Office does not guarantee the speed of connection and do not compensate any failure of the line and problems concerning the connection.
- The Management Office will use VLAN as a security measure to control communications among exhibitors.
- Exhibitors are required to take necessary security measures such as updating their Windows OS and installing antivirus software.
- If an exhibitor fails to take appropriate security measures on its equipment and causes network failure or any other problem, the Management Office will demand the exhibitor to bear all restoration expenses.

- To protect from viruses, the Management Office will monitor the network. If any in-booth PC is suspected to be infected with viruses, the Management Office will cut off the connection of the booth in question from the network, consult with the exhibitor, and take necessary countermeasures.
- Exhibitors are required to set aside one socket for a switching hub. If you apply for the menu with wireless access point, please prepare power outlets (2 outlets).

Payment

After receiving your application, Kissei Comtec will issue the invoice. Please pay the fee to the bank account shown on the invoice by payment due date. Note that connection work will start only after the payment is confirmed.

In case of cancellation after application:

You will be charged for the actual work and subcontracting costs incurred at the time of our receipt of your application. Please note that you will be responsible for any service charges incurred in the refund process. Also note that the above measures are subject to change depending on the specific situation.

Other Exclusive dedicated line service option

Exhibitors whose require exclusive dedicated line service we can suggest NTT East 's "FLET'S HIKARI NEXT "service. Please ask and place order to KisseiComtec Co.,Ltd. by **Friday September 13**.

Depending on your requirement and whether the order is made after the deadline, it may not be possible to meet all exhibitor requirements.

Kissei Comtec Co., Ltd.
Person in charge: Baba
Fujii
Otsuka S&S Bldg. 3-32-1, Minami-Otsuka,
Toshima-ku, Tokyo 170-0005
Tel: +81-3-6709-2440 Fax: +81-3-5979-6335
E-mail: ceatec@network.kcrent.jp

Usage Period

Sunday, Oct 13 to Friday Oct 18

Up to the configuration work in the venue official connection time may delay.



3. Temporary Telephone Line Service

Exhibitors who require temporary telephone or fax lines are required to submit the **Application for Telephone Line <No.23>** to Fujiya Co., Ltd. by **Tuesday, August 27**.

Usage Period

9:00 a.m. on Monday, Oct. 14 to 5:00 p.m. on Friday, Oct. 18

Fees (including both basic and telephone call charge of ¥5,000) per Line

Analog	¥33,000 (tax included)
--------	------------------------

* Prepaid call charge of ¥5,000 is included. You will be invoiced separately if you exceed this amount.

Telephone

Exhibitors applying for analog lines will receive an NTT telephone for in-booth usage free of charge. If a telephone is not required, the modular terminal can be used as an outlet.

International Calls

Exhibitors using analog lines may make international calls through their preferred international carrier. Note that international calls may be expensive.



Exhibitors requiring a radio/television antenna for demonstration purposes should submit the **Application for Antenna Installation <No.27>** to Makuhari Messe by **Friday, September 13**.

Signal Type

Terrestrial digital broadcasting	Tokyo 7 channels and Chiba TV
Satellite broadcasting	BS-IF, 110°CS-IF, 4K broadcasting, 8K broadcasting
Others	If you need another signal not included in the Application for Antenna Installation for receiving satellite broadcasting, write your request in the blank. We will contact you later.

How Signals Are Provided

Coaxial cables with RF connectors at the ends are provided for each signal specified in the application and wired through the underground pit to the specified locations in your booth.

Installation

Wiring work is scheduled to start from **October 12 (Sat)** and to be completed on the morning of **October 14 (Mon)**. The completion of the work can be delayed depending on the progress of booth construction.
Contact Makuhari Messe Information Machines Room if necessary.
Removal work is scheduled to start from **5:00 p.m. on October 18 (Fri)**.

Installation Charge(including consumption tax)

Signal type	Fee (per connection)
Terrestrial digital broadcasting	¥77,000
Satellite broadcasting	¥165,000

Non-standard signals and distribution/amplification of signals in your booth require additional charge. Makuhari Messe Inc. will send an invoice for the installation charge. The payment is due within one month of the invoice effective date. Signals not specified in the application and antennas that you bring are charged separately. Contact Makuhari Messe Information Machines Room.

Notes

Receiving satellite broadcasting requires a dedicated tuner.
Exhibitors must prepare the tuner themselves.

Makuhari Messe Inc.
Person in charge: Shishikura, Uchida
2-1, Nakase, Mihama-ku, Chiba-shi, 261-0023 Japan
Tel: +81-43-296-0536 Fax: +81-43-296-0012
E-mail: makuhari-m@tfvc.jp

5. Water Supply, Drainage, Compressed Air and Gas

Exhibitors who require water, air and/or gas supply are required to submit the **Application for Water Supply, Drainage, Compressed Air and Gas <No.24>**, specifying the installation location, to Three-S Setsubi Kogyo by **Friday, September 6**.

Primary line construction is performed to supply water, water drainage and compressed air to booths. Construction inside booths is Secondary Construction and is performed for a fee to be paid by the exhibitor.

Water Supply and Drainage

- Supply pipe diameters: 13mm ϕ , 20mm ϕ
 - Drainage pipe diameters: 40mm ϕ
 - Water pressure: 0.18 Mpa–0.2 Mpa
- *Contact the Management Office if other specifications are required.

[Prices (incl. tax)]

Construction on 1 location	¥77,000 *Pipe-laying inside booths and connecting machines are extra.
Maintenance during the show	¥5,500
Water consumption fee	¥1,100 / m³

Compressed Air

- Piping apertures: 1/2", 3/8", 1/4"
 - Pressure: 0.7 Mpa
- *Contact the Management Office if other specifications are required.

[Prices (incl. tax)]

Construction on 1 location	¥88,000 *Pipe-laying inside booths are and connecting machines extra.
Maintenance during the show	¥5,500

* Mini-compressor will be set inside your booth if this applications are few. We will estimate it if necessary.

Meeting rooms will be set up for exhibitors to hold meetings at the exhibition.

Exhibitors who wish to use the meeting rooms are requested to submit the **Application for Meeting Room <No.38>** to the Japan Electronics Show Association (JESA) by **Friday, October 4**. Reservation times will be limited to two time-blocks per company. Applications will be accepted on a first-come-first-served basis from **10:00 a.m.(JST) on Tuesday, July 16**. If necessary, please ask JESA about the availability of rooms.

Outline

- 1

Available

Tuesday, October 15 – Friday, October 18 9:00 a.m.– 4:45 p.m.
- 2

Location

Exhibitors will be informed later.
- 3

Room Charge

¥11,000 per 45 minutes (including tax)

*Additional equipment and drinks will be charged.
- 4

Layout

Rectangular, capacity: 30 seats



Hours

	Time							
	A	B	C	D	E	F	G	H
	9:00am - 9:45am	10:00am - 10:45am	11:00am - 11:45am	0:00pm - 0:45pm	1:00pm - 1:45pm	2:00pm - 2:45pm	3:00pm - 3:45pm	4:00pm - 4:45pm
October 14 (Mon)	1-A	1-B	1-C	1-D	1-E	1-F	1-G	1-H
October 15 (Tue)	2-A	2-B	2-C	2-D	2-E	2-F	2-G	2-H
October 16 (Wed)	3-A	3-B	3-C	3-D	3-E	3-F	3-G	3-H
October 17 (Thu)	4-A	4-B	4-C	4-D	4-E	4-F	4-G	4-H
October 18 (Fri)	5-A	5-B	5-C	5-D	5-E	5-F	5-G	5-H

Information and application for exhibitor accommodations will be available via Messe Travel Service.

Exhibitors who wish to apply are requested to fill out the "Hotel Accommodations Reservation Application" (No.25) and submit the form to Messe Travel Service by **Tuesday, August 20, 2024**.

Please be sure to apply as soon as possible.

Accommodations

No	Hotels name	Room Type	B'fast	Accommodation fee (per a room)					
				13th(Sun)	14th(Mon)	15th(Tue)	16th(Wed)	17th(Thu)	18th(Fri)
1	APA Hotel & Resort	Singlefor 1 person (Note 1)	With	¥19,283	¥12,683	¥12,683	¥12,683	¥12,683	¥12,683
			Without	¥16,500	¥9,900	¥9,900	¥9,900	¥9,900	¥9,900
		Twinfor 2 persons	With	¥23,166	¥16,566	¥16,566	¥16,566	¥16,566	¥16,566
			Without	¥17,600	¥11,000	¥11,000	¥11,000	¥11,000	¥11,000
2	Hotel New Otani Makuhari	Single for 1 person	With	¥33,000	¥27,500	¥27,500	¥27,500	¥27,500	¥27,500
			Without	¥30,800	¥25,300	¥25,300	¥25,300	¥25,300	¥25,300
		Twin for 2 persons	With	¥39,600	¥34,100	¥34,100	¥34,100	¥34,100	¥34,100
			Without	¥35,200	¥29,700	¥29,700	¥29,700	¥29,700	¥29,700
3	Hotel The Manhattan	Single for 1 person	With		¥18,480	¥18,480	¥18,480	¥18,480	
			Without		¥16,280	¥16,280	¥16,280	¥16,280	
4	Hotel Green Tower Makuhari	Single for 1 person	With		¥14,300	¥14,300	¥14,300	¥14,300	
			Without		¥12,650	¥12,650	¥12,650	¥12,650	
5	Hotel Francs ※Non smoking in the whole room	Single for 1 person	With		¥14,157	¥21,857	¥21,857	¥21,857	
			Without		¥12,100	¥19,800	¥19,800	¥19,800	
6	Hotel Shuranza Makuhari Bay ※Non smoking in the whole room	Single for 1 person	With		¥12,100	¥12,100	¥12,100	¥12,100	
			Without		¥9,900	¥9,900	¥9,900	¥9,900	
7	Hotel Maple Inn Makuhari	Single for 1 person	With		¥9,900	¥9,900	¥9,900	¥9,900	
			Without		¥8,900	¥8,900	¥8,900	¥8,900	

- Please note that we may not be able to reserve the room you want due to full occupancy or other reasons.
- The above room rates are including tax.
- Local payment at the hotel is not accepted.
- The choice of smoking room or non-smoking room is accepted on request. Please note we may not able to meet your request.
- Parking cannot be reserved in advance. Please contact the hotel directly on the day of your visit.
- (Note 1) There is a possibility that APA Hotel & Resort may offer a standard twin room (11-17 sq. meters) for 1 person.

Hotel Access

No	Hotels name	Location	From Makuhari Messe
1	APA Hotel & Resort (Tokyo Bay Makuhari)	2-3 Hibino Mihama-ku, Chiba-city Chiba	About 1 minute on foot(via access way)
2	Hotel New Otani Makuhari	2-120-3 Hibino Mihama-ku, Chiba-city Chiba	About 1 minute on foot(via access way)
3	Hotel The Manhattan	2-10-1 Hibino Mihama-ku, Chiba-city Chiba	About 3 minutes on foot
4	Hotel Green Tower Makuhari	2-10-3 Hibino Mihama-ku, Chiba-city Chiba	About 2 minutes on foot
5	Hotel Francs	2-10-2 Hibino Mihama-ku, Chiba-city Chiba	About 2 minutes on foot
6	Hotel Shuranza Makuhari Bay	2-7-4 Hibino Mihama-ku, Chiba-city Chiba	About 7 minutes on foot
7	Hotel Maple Inn Makuhari	1-12-1 Makuhari-Hongo Hanamigawa-ku, Chiba-city Chiba	About 10 minutes to Makuhari-Hongo station by Bus, 3 minutes on foot

How to Apply

- 1 Please fill out the **"Hotel Accommodation Reservation Application" 〈No.25〉** form and submit.
Note: If the number of applicants is large, please download the Excel file from the list of forms to be submitted on the Exhibitor-only site dedicated for exhibitors, fill in the required information, and upload the Excel file to the Application for Documents to be Submitted page. You can also submit files by e-mail.
- 2 After receiving your application, Messe travel Service will contact you to confirm the availability of accommodation.
- 3 You will receive “the accommodation information” and “the detailed statement” by e-mail after the booking has completed. You will also receive the invoice for your payment afterwards by e-mail.
- 4 Please pay the amount by bank transfer to the bank account on the invoice. Any charges caused the cable transfer will be borne by the sender. (Payment must be done in advance, and the final deadline is Tuesday September 10, 2024.)
- 5 Your Bringing the printed “the detailed statement” is recommended on your hotel check-in.

Application deadline

Tuesday, August 20, 2024

Cancellation Fee

If you wish to cancel or change your reservation, please contact to Messe Travel Service as soon as possible by e-mail. As you have to cancel all of the reservation before rebooking, if there is a possibility to change your reservation, please make them per a person in advance. Messe Travel Service will charge you the cancellation fee based on the following rules. The cancellation date is the day before the start of your stay. ※Please aware to contact us in case of any change or cancellation. The following cancellation fees are available when you contact us during our business hours.

1.APA Hotel & Resort<Tokyo Bay Makuhari>	
9~2 days before	10%
Day before	20%
Day of	80%
No show	100%

2.Hotel New Otani Makuhari	
30~21 days before	10%
20~11 days before	20%
10~3 days before	30%
2 days before	50%
Day before	80%
Day of / No show	100%

3.Hotel The Manhattan	
14~2 days before	10%
Day before	50%
Day of	80%
No show	100%

4.Hotel Green Tower Makuhari	
9~2 days before	10%
Day before	20%
Da of / No show	100%

5.Hotel Francs	
9~2 days before	10%
Day before	20%
Day of	80%
No show	100%

6.Hotel Shuranza Makuhari Bay	
Day before	20%
Day of	100%

7.Hotel Maple Inn Makuhari	
21~15 days before	10%
14~8 days before	20%
7~2 days before	30%
Day before	80%
Day of / No show	100%

Contact:

Messe Travel Service

Registered Travel Agency No. 2-748 by the Governor of Chiba Prefecture
Makuhari Messe, 2-1 Nakase, Mihama-ku, Chiba City, Chiba 261-8550 Japan

TEL: +81-43-296-0551

Email : mts_info@m-messe.co.jp

Business hours 9:00 - 17:30 HOLIDAY/SAT SUN NATIONAL HOLIDAY

3. Food / Beverage Tickets

Makuhari Subcenter Food/Beverage Tickets will be sold. Exhibitors who require Food/Beverage Tickets, are required to submit the **Application for Food/Beverage Tickets <No.26>** to Makuhari Messe by **Friday, September 13** or purchase them on site.

About the Food and Beverage Tickets

- (1) These tickets are valid until Tuesday, December 31, 2024.
- (2) Tickets are issued in ¥1,000 unit (three ¥250 tickets, two ¥100 tickets and one ¥50 ticket each).
- (3) List of Main Stores
They are redeemable at restaurants and cafeterias on the exhibition site, as well as at restaurants in Makuhari Techno Garden, Mitsui Outlet Park Makuhari, World Business Garden (WBG), Plena Makuhari, Messe Amuse Mall, APA HOTEL & RESORT TOKYO BAY MAKUHARI, Hotel New Otani Makuhari, Hotel Green Tower Makuhari, Hotel Francs, The Manhattan, Hotel Springs, Su:k Kaihin Makuhari and aune Makuhari.
Participating restaurants and cafes listed in the aforementioned list

For more details, please see the web site: http://www.m-messe.co.jp/docs/newcityguide/meal_ticket_shoplist.pdf
- (4) No change will be returned on food and beverage tickets, and the user must pay any amount over the ticket value in cash.

How to Order

- (1) Purchasing in advance of the show (Tickets will be mailed following bank transfer confirmation).
To purchase food and beverage tickets in advance, exhibitors should submit the application. Tickets, a temporary receipt and a refund application form will be mailed following bank transfer confirmation.
Applications will be invalid if transfers are not confirmed by Monday, September 30, after which tickets must be purchased on-site (cash only).
- (2) On-site (Cash only)
Food and beverage tickets can be purchased (cash only) from Monday, October 14 to Friday, October 18 at the following locations:
-Makuhari Messe Inc. (International Conference Hall, 1F): 9:00 a.m. ~ 5:00 p.m.

Refund Policy

After the show, the full amount paid for on-site food and beverage tickets will be refundable if the exhibitor submits the temporary receipt, a refund application form and the unused tickets to Makuhari Messe Inc. within 2 weeks after the closing the show.

A receipt will be issued, and the total amount will be deposited into a bank account designated by the exhibitor. However, there are no refunds after the receipt issued.

Refunds cannot be made in cash.

To enhance hospitality services to visitors, CEATEC is expanding catering services inside booths. Exhibitors can order beverages and light snacks to be brought to their booths at specific times as amenities for business meetings, important customers and visitors.

To use these services, fill in the **Application for Catering Service <No.34>** and submit it by **Friday, September 27**, to Nilax Inc.

Menu	Unit	Unit price (tax included)
Hot coffee (units of 10 cups)	Paper cup	¥200
	Cup	¥330
Iced coffee (units of 10 glasses)	Paper cup	¥200
	Cup	¥330
Tea (units of 10 cups)	Paper cup	¥200
	Cup	¥330
Iced tea (units of 10 glasses)	Paper cup	¥200
	Cup	¥330
Oolong tea (units of 10 cups)	Paper cup	¥200
	Cup	¥330

Menu	Unit	Unit price (tax included)
Orange juice (units of 10 glasses)	Paper cup	¥200
	Cup	¥330
Evian (bottled water)	330ml	¥160
	500-ml	¥220
Wine (bottled)	Red	¥3,500
	White	¥3,500
Canned beer	350-ml	¥480
Pastry platter (20 pcs.)		¥2,200
Sandwich platter (36 pieces)		¥2,200

5. Bento (Lunch Box) Delivery Service

Applicable

Deadline

September 27

Lunch box delivery services to your booth will be available during the exhibition period.

Exhibitors who request this service should submit the [Application for Bento \(Box Lunch\) Delivery Service <No.15>](#) to NILAX CO., LTD by **Friday, September 27**.

NILAX CO., LTD

Person in charge: Otaki, Suzuki TEL: (043)296-0512 FAX: (043)296-2003 E-mail: 199604nx@skylark.co.jp

Bento (Box Lunch) Menu

Grilled salmon boxed lunch with seaweed from Chiba Prefecture	¥1,000 (Tax incl.)
Special Chinese-style meal boxed lunch	¥1,000 (Tax incl.)
Deep fried fish & pork cutlet boxed lunch	¥900 (Tax incl.)
Japanese style hamburg boxed lunch	¥900 (Tax incl.)

- * Lunch delivery service is available during the load-in period. Please contact us.

Delivery time

Lunch/beverages will be delivered by 11:30 a.m. to your booth.

How to pay

We accept cash or payment on invoice.

※For overseas exhibitors, only cash is accepted.



6. Reception Staff / Non-Technical Interpreter

Exhibitors who require booth attendees/interpreters should submit the **Application for Reception Staff/Non-Technical Interpreter<No.31>** to Ken & Staff Co., Ltd. by **Friday, September 13**.

Rates

①Booth receptionist:

1 day (max. 8 hours)	¥22,550 (tax included)
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②Interpreting

Business Meeting Interpreting (Japanese–English)

1 day (max. 8 hours)	¥66,000 (tax included)
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- * The above amounts are for 8 hours or less. For each hour of overtime work, receptionist @ 2,500 yen and interpreter @ 9,375 yen will be charged for overtime work. Meals, transportation, and 10% consumption tax are also included.
- * Estimates will be provided for interpreting services in languages other than English.



Exhibitors who need booth security guards during the load-in and show periods should submit the **Application for Booth Security Guard <No.32>** to TEXS Co., Ltd. by **Friday, September 20**.

Night watch

Example: From 6:00 p.m. to 9:00 a.m.	
1 watch area / per 1day	¥146,408 (tax included)

- The above amount applies to one watch area. It includes staff cost (including backup staff cost), their transportation and meal expenses, and 10% consumption tax.
- We will check the size and configuration of the booth and the objects and items to watch and then consult with the exhibitor about the necessary number of staff.
- Estimates can be provided for other time periods and day shifts. Please note that the rate and number of necessary staff for night shifts and day shifts are different.

8. Booth Cleaning

Exhibitors requiring booth-cleaning services must submit the **Application for Booth Cleaning < No.33 >** to Chiba-Pref. Bldg. Maintenance Corp. by **Friday, September 20**.

Details

- (1) Cleaning Charge
¥3,960 (tax included) per booth (9m2)
Specify the number of booths to be cleaned in the application form.
- (2) Cleaning Hours
Every evening during the four days from Monday, October 15 to Thursday, October 18
- (3) Cleaning Method
Vacuuming or mopping the booth floor (cleaning of display counters, showcases and products not included)